



MINUTES
OUTER WEST AREA PANEL MEETING
5.30pm at Westfield Chambers
Wednesday 8th August 2012

Attendees:**Area Panel Members:**

Kevin Sharp (Chair)	KS
Brian Falkingham (Vice Chair)	BF
Margaret Rimington	MR
Marjorie Cook	MC
Corinne Brown	CB
David Atkinson	DA
Cllr Rod Wood	CllrRW

Officers: Sharon Guy - Area Performance Manager Wortley/Pudsey SG
 Rukhsana Mahmood – Cohesion and Diversity Project Officer RM
 Charlotte Jones – minute taker

1.0 Apologies for Absence:

- 1.1 Apologies for absence were received from Lydia Appleby.
- 1.2 KS welcomed all to the meeting.

2.0 Minutes of the Previous Meeting Held on 13th June 2012

- 2.1 Item 5.2 of the previous minutes – KS declared an interest and left the room.

3.0 Matters Arising

- 3.1 None noted

4.0 Capital Expenditure

- 4.1 There was no report for this month due to changes within the ABCL. Paul Elliot is to make sure that a report is available for the next meeting.

5.0 Customer Engagement and Inclusion**5.1 Area Panel Bids****5.1.1 AP9 2012 Wharf Valley Cat Protection League**

This bid is from the WVCP and they are seeking £750 from each of the Area Panels. WNWhL is to hold the money and there would be a one-off payment that would be made if needed.

Action

It was agreed that the bid would be approved subject to the other Area Panel decisions and that it would be for one year only. If it was only approved by the OW Area Panel, then it would be specified that the money only be used in our area.

AP9 2012 – Approved

5.1.2 AP28 2012 Gamble Hill Barriers

There is a stretch of road through the estate that is well used. There are problems with vehicles parking on the banking and driving on it, damaging the ground.

The previous bid was for a larger area and therefore was more expensive, the quote is now for £6324

AP28 2012 – Approved

5.1.3 AP36 2012 – Good Garden Competition

There was a Good Garden Competition last year which generated a lot of interest. The bid generates awareness of residents keeping their gardens tidy and good tenants are not often rewarded.

The funding is for £300.

KS asked that if the bid goes through, could the Area Panel members be involved in judging.

AP36 2012 – Approved

5.1.4 AP34 2012 – Folding Seats for The Heights East and West

The folding seats are for the foyers of the block. They are to replace residents seats that have been removed as a result of Fire Safety inspections and so there won't be requests from all blocks for these seats. The seats are folding, so they won't cause an obstruction, and also are fire retardant.

It was queried that the cost was for supply only, it was confirmed that our caretakers would fit them.

AP34 2012 – Approved.

5.1.5 AP35 2012 – Tong Drive fencing

The removal of hedges and replacement with fencing has already been done in some areas and has been very successful. This reduces ASB including drug users in the area and is supported by the police. The removal of the hedges also takes away maintenance issues for elderly and disabled residents.

AP35 2012 – Approved

5.2 Update on Previous Bids

5.2.1 SG shared the updated information on available funding. The funding is broken down into capital and revenue spending.

5.3 Customer Engagement and Inclusion Team Report (Rukhsana Mahmood)

- 5.3.1 RM read out the key points of the report.
- 5.3.2 If anyone wants to apply, the application forms have been revamped. We will support any applications.
- 5.3.3 RM handed out application forms for a Social Media Course to those who were interested. MC queried whether WNWhL had a Facebook page. We are in the process of creating one, this should be available in the near future.

6.0 Local Performance Framework (Sharon Guy)

- 6.1 SG commented on the key features of the report.
- 6.2 we are under performing but this is improving. We are working with the Locality Team and other partners to improve things. In June, we have one patch in Excellent, none in Poor and the rest in Good and Acceptable.
- 6.3 Grass cutting has been a major problem, the weather has been detrimental to the cuts and the clippings have clumped because the grass has been cut whilst wet.
- 6.4 Grass cutting is part of what we assess along with litter and footpaths.
- 6.5 KS noted that the call centre measurement was not improving. It was not clear if the calls were all first-time callers or if they were chasing repairs this information comes from LCC. KS asked if this could be broken down more.

7.0 Any Other Business

7.1 Neighbourhood Action Plans

- 7.1.1 SG reported that we are working on Neighbourhood Action Plans (NAP) for three ward areas in the OW area, 2 in Pudsey and 1 in Wortley.
- 7.1.2 The NAP gives some background information about WNWhL in the area, so there will be information there about who the NMO's are and what their contact numbers are. There will be local issues specific to that ward included, such as dog fouling, with an update on how we are dealing with the issue.
- 7.1.3 We are working with other partners such as the police, locality groups, Continental Landscaping and such like.
- 7.1.4 This is similar to what we had before but this needs updating. This is currently work in progress.
- 7.1.5 SG asked for any feedback to be brought to the October Area Panel meeting.
- 7.2 BF asked about the new website, there is information such as when the walkabouts are missing from the website. SG is to look into this.
- 7.3 MR has heard that the police will no longer be giving out ASBO's and wondered how this would affect us. KS said it would be a good idea to invite someone from LASBT to the meeting.
- 7.4 DA spoke about the bus tour. As a new member, he found it especially informative

and was very impressed.

SG said that if it was viable, we could arrange another tour around the OW area as it wasn't expensive. A bid would have to be put in. The tour would have to be for at least 6 people.

7.5 KS asked about a previous bid for CCTV that was approved and asked if the work had been carried out. CllrRW thought there was a reason why the project hadn't been completed but will find out. The fund has been committed.

7.6 SG asked if the Panel would be happy to move the start time of the meeting to 5.00pm. The members were happy for the meeting to come for food at 4.30 and for the meeting to start at 5.00pm.

8.0 Date, Time and Venue of Next Meeting

8.1 **Date:** 10th October 2012
Time: 5.00pm (4.30pm – Refreshments)
Venue: Westfield Chambers Board Room